Protection of Personal Information Policy

Mères avec pouvoir is committed to protecting the confidentiality of the personal information entrusted to us. We recognize that privacy is an essential element of public trust.

This Policy is intended to help you understand our practices regarding the collection, use, disclosure and retention of personal information.

This Policy does not apply to, and Mères avec pouvoir is not responsible for any third-party websites that may be accessed through links from this website. If you follow a link to a third-party website, that site will have its own privacy policies that you should review before submitting any personal information.

By accepting all "cookies", you consent to us knowing the following:

- Your city, province and country.
- The tool you use (smartphone, tablet, computer).
- The pages you visit on our website.
- The search engine used.

1. Purpose of data collection

Our nonprofit organization (NPO) collects personal information in order to effectively manage its activities, to communicate with its donors, participants and volunteers, and to meet its legal obligations. We recognize the importance of protecting the privacy of our partners and are committed to handling their personal data responsibly. This policy is effective as of February 1, 2024.

2. Categories of data collected

2.1 Basic parameters
Mères avec pouvoir creates a contact file as soon as an email exchange is made that the employee deems relevant to our database. The information collected is the full name, email address, telephone number and information relating to the nature of the relationship between the individual and Mères avec pouvoir. This type of data collection is not communicated, as the information retained is for internal use only and for future professional communications. As the policy is public and shared, we assume that anyone contacting our organization implicitly consents to the basic parameters set out in this policy.

2.2 Categories
In addition, and with your consent, we may collect the following types of information for each of the above categories:

- Donors and partners :
    - Business or personal contact information, mailing address(es),
    - Information regarding history of contributions, participation in organization events, billing and financial information, such as billing address, bank account information or payment data.

- Participants :
    - Professional and/or personal contact details, date of birth, source of income.

    - Personal information on child(ren) such as first name, last name and date of birth.
    - Marketing and communication preferences and related information such as dietary preferences, comments, and survey responses.
    - Service-related information, such as details of services we have rendered to you.
    - Information about professional background, networks, social involvement, professional affiliations and family ties.

- Volunteers:
    - Professional and/or personal details, date of birth (if applicable)

- Employees or job applications:
    - Professional and/or personal contact information, date of birth, social insurance number.
    - Biographical information such as job title, employer, professional and/or personal background, photos, video or audio content, recruitment information such as curriculum vitae, education and work history, details of professional affiliations and other information relevant to potential recruitment by Mères avec pouvoir.
    - Information related to recruitment, such as a curriculum vitae, details about education and professional background, details about professional affiliations, and other information relevant to a potential recruitment by Mères avec pouvoir.

Please note that if you provide us with personal information about other persons (such as your customers, directors, officers, shareholders or owners), you must ensure that you have duly notified them that you are providing us with their information and that you have obtained their consent to such disclosure.

3. Data collection
We collect personal information from you and through our interactions with you, as follows:

- When registering for events, training and newsletters.
- When registering for benefit events.
- When you make a donation to our organization, in any form.
- When you register as a volunteer for our organization.
- In the course of providing services to you.
- During exchanges in person, by mail, e-mail or telephone.

We also collect publicly available information on public platforms, including our website.

4. Data usage

The information collected will be used solely for internal purposes, such as business management, organizational communication and program implementation. We will not sell, rent or share your personal data with third parties without your explicit consent, except as required by law.

We may use personal information in any of the ways set out below, with your consent or, where applicable, under another legal basis. In each case, we indicate the purposes for which we use your personal information:

- Respond to your requests when you contact us.
- Process your donation and issue tax statements.
- Evaluate your application for volunteer or employment opportunities.
- Communicate with you, for example to inform you of our services or to solicit you for a donation, subject to your right to withdraw your consent.
- To provide information on developments at the Foundation and in our sector, and to send invitations to events and training activities where you have opted to receive such information.
- To comply with applicable legal requirements.

5. Data retention and security

Your information is stored on an internal database. All internal personnel have access to this database. The employee, volunteer or any other person with personal or sensitive information undertakes not to divulge this information one (1) year after the end of his or her employment.

We retain your personal information for the length of time necessary to fulfill the purposes indicated in this Policy, or for a longer period when required by law. Thus, when the intended use of personal information is completed, the information is destroyed, deleted or anonymized, unless we are required by law to retain it.

However, when you apply for a job, we retain your personal information in order to maintain a database of candidates and to contact you if job offers match your profile.

We try to ensure that your personal information is kept in Quebec. However, information stored on the servers of our service providers may be located outside Quebec, for example in another Canadian province, and may therefore be subject to the laws of other jurisdictions, including any laws permitting access by government authorities.

We implement appropriate security measures to protect your personal data against unauthorized access, disclosure, alteration and destruction. In the event of a data breach or leak compromising the security of personal information held by us, our organization undertakes to immediately notify the Commission d'accès à l'information in accordance with the requirements of the Act to modernize legislative provisions respecting the protection of personal information, LQ 2021, c 25 (Act 25).

In the event that a data breach could result in a high risk to the rights and freedoms of the persons concerned, we undertake to inform such persons promptly and effectively. This notification will include:

- A clear and understandable description of the nature of the breach.
- The categories of personal data concerned.
- The likely consequences of the breach.
- Measures taken or proposed to remedy the situation.

Our organization maintains a detailed log of all data security incidents, including:

- Data breaches.
- Unauthorized access attempts.
- Any other incident compromising the confidentiality and integrity of personal information.

This register will include:

- The date and time of the incident.
- The nature of the breach.
- The personal data concerned.
- Measures taken to remedy the situation.
- The persons notified, where applicable.

We will put in place internal procedures to coordinate the response to data security incidents, including the designation of a person responsible for managing such incidents. We will work with the relevant authorities and affected parties to minimize the consequences of data breaches and protect the privacy of our partners.

6. Policy changes and continuous improvement

This policy may be updated periodically to reflect changes in our data collection and management practices. The most recent versions will be available on our website. We will regularly review our data security incident notification and management procedures to ensure their effectiveness and to continually improve them in line with technological developments, security practices and legal requirements.

By accepting this policy, you acknowledge that you have read and understood our data collection practices and consent to the processing of your data in accordance with this policy

Comments or complaints

If you have any questions, comments or complaints about this Privacy Policy or your personal information, or if you would like to exercise your rights, file a complaint or obtain information about our policies and practices regarding our service providers, please contact us by e-mail at admin@meresavecpouvoir.org.

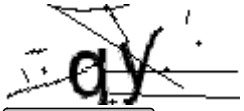
By mail:
Attention: Valérie Larouche
2015-A Fullum Street
Montreal, Quebec H2K 3N5

A follow-up will be made within 30 days.

Online form

Please include your first name, last name, email, phone number, and write your comment or complaint.

Formulaire/Form
Entrer le code ci-dessous *



Essayer un autre code

Enregistrer

A follow-up will be made within 30 days.